

DEPARTMENT OF THE ARMY  
UNITED STATES ARMY INTELLIGENCE AND SECURITY COMMAND  
ARLINGTON HALL STATION

Regulation  
No. 381-5

8 October 1981

Military Intelligence  
CERTIFICATION OF TECHNICAL SURVEILLANCE COUNTERMEASURES SPECIAL AGENTS

The word "he" is intended to include both the masculine and feminine genders and any exceptions to this will be so noted.

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## CHAPTER 1

## GENERAL

## SECTION I. TSCM SPECIAL AGENT CERTIFICATION PROGRAM

1-1. Purpose. This regulation implements paragraph 1-15, Department of the Army Regulation 381-14 and establishes policies, standards, criteria and procedural guidance for the certification of Technical Surveillance Countermeasures (TSCM) Special Agents (TSA) assigned to the US Army Intelligence and Security Command (INSCOM).

1-2. Applicability. This regulation is applicable to all INSCOM staff offices, detachments, activities and military intelligence groups having assigned TSA. Adoption of the provisions of this regulation by the 650th Military Intelligence Group will be supported by USAINSCOM.

1-3. Scope. This regulation encompasses all TSA assigned to TSCM duties, supervisors of TSA, commanders of TSCM elements and cognizant staff elements.

1-4. Policies. All TSA assigned to TSCM positions Additional Skill Identifier (ASI) 9L or G9 will be accredited as Certified TSCM Special Agents (CTSA) and may advance to the position of Master TSCM Special Agent (MTSA). TSA not assigned to TSCM positions will not maintain active certification and are not authorized to maintain a certificate.

## SECTION II. RESPONSIBILITIES

1-5. Commander, USAINSCOM. Establishes the TSCM special agent certification program and is the authorizing and certifying authority for assigned TSA.

1-6. Deputy Chief of Staff, Operations (DCSOPS). The DCSOPS assumes the delegated functions of certification and program administrator. The DCSOPS further provides guidance for the administration of the certification program to the ADCSOPS, OPSEC. As administrator, the DCSOPS will exercise the following specific functions.

a. Establish and supervise a certifying board.

b. Issue and withdraw TSCM certification.

c. Notify the TSA of failure of certification examination or the withdrawal of certification.

1-7. Assistant Deputy Chief of Staff, Operations - Operations Security (ADCSOPS, OPSEC). The ADCSOPS, OPSEC is charged by the DCSOPS with the supervision of the INSCOM TSCM Certification Program.

1-8. TSCM Program Manager. The TSCM Program Manager will monitor and exercise staff supervision over the INSCOM TSCM Certification Program and act as the INSCOM interface between field elements and the ADCSOPS, OPSEC. He will also chair the Certifying Board.

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1-9. Certifying Board. The certifying board will exercise the following functions.

- a. Establish and review certification procedures.
- b. Review and approve applications of certification candidates.
- c. Approve written and practical certification examinations.
- d. Recommend certification, withdrawal of certification, or recertification as appropriate.
- e. Recommend withdrawal of ASI 9L or G9, when circumstances warrant.
- f. Furnish data to DCSOPS on appeal actions in instances when recommendations of the board are challenged.

1-10. 902d Military Intelligence Group. The Commander, 902d MI Group will exercise the following functions.

- a. Conduct TSCM update training as appropriate.
- b. Prepare and update, as required, written and practical examinations.
- c. Post dates when update training and certification examination will be administered.
- d. Administer written and practical examinations to approved applicants.
- e. Coordinate appropriate update training and certification examination schedules with all US Army elements wherein TSA are authorized and assigned.
- f. Present results of written and practical examinations as well as any other pertinent data which may be utilized by the board when considering an applicant for TSCM certification.
- g. Monitor and maintain records of training status of every CTSA to include each TSA who was formerly certified and/or trained.
- h. Recommend to certifying board the withdrawal of certification, as appropriate.

1-11. Commanders, USAINSCOM Elements with Authorized and Assigned TSA.

- a. Insure that TSA are certified.
- b. Insure that TSA/CTSA/MTSA attend update training.

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c. Inform 902d MI Gp of technical/language or related training attended by the TSA which will enhance his overall TSCM capabilities. (NOTE: Some "non-technical" training may prove useful for unique mission utilization.)

d. Notify the TSCM Program Manager, ADCSOPS, OPSEC of:

(1) Permanent change of station.

(2) Removal of ASI or MOS

(3) Removal from TSCM duties and use of TSCM equipment for a period of twelve months or more.

(4) Retirement of CTSA.

f. Recommendation of awards as a result of TSCM support and any contributions to the overall TSCM program.

e. Insure that TSCM certificates are returned to the TSCM Program Manager IAW procedures contained in para 2-1.

## CHAPTER 2

### CERTIFICATION CRITERIA

#### SECTION I. ADMINISTRATIVE REQUIREMENTS

##### 2-1. Disposition of TSCM Certificates.

a. Each TSCM certificate will be affixed with a control number, distributed through the commander to the CTSA/MTSA, and controlled under a continuous receipt system utilizing DA Form 410 (Receipt for Accountable Form).

b. TSCM certificates remain the property of the US Government and may be revoked/invalidated for any of the following reasons:

(1) Upon assignment of a CTSA/MTSA to duties not associated with TSCM activities for a period exceeding twelve months.

(2) Permanent change of station.

(3) Expiration of term of service, is such expiration will result in a break in service.

(4) Failure to maintain currency in the TSCM field. This will be supported by written documentation from a CTSA/MTSA or his commander. Certificate may also be withdrawn when the CTSA/MTSA has not received update training for a period exceeding eighteen months.

(5) Applicability of the provisions of AR 614-200 which warrant removal of MOS.

c. Certificates of CTSA/MTSA assigned from an INSCOM element to a non-INSCOM organization, who is assigned to full time (major) duties as a TSA, may retain certification, providing the gaining commander agrees to the following:

(1) Supports the fact that TSA major duties are TSCM (at least 50% of time).

(2) Agrees to adhere to the provisions of this regulation.

d. A CTSA/MTSA, upon release from duty under honorable conditions may apply for issue of his TSCM certificate in retired/voided form.

2-2. TSCM Special Agent Evaluation. All TSA will, prior to being administered the certification examination, have a TSCM Special Agent Evaluation form submitted by their CTSA supervisor (Appendix). Failure to submit evaluation will result in TSA being denied the opportunity to be administered the certification examination.

2-3. Application Processing. The following minimum requirements are necessary prior to board approval of TSA certification examination:

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1. Training and qualification as a CI Special Agent IAW AR 614-200.
  - b. Successful completion of the basic TSCM course of instruction (Phases I, II and III), and possession of the MOS ASI for TSCM Special Agent (9L for WO, G9 for EM, or the equivalent qualification for civilian agents (Department of the Army Civilians (DAC)) or Military Intelligence Civilian Excepted Career Program (MICECP)).
  - c. Serve a probationary period of not less than six months under the supervision of a CTSA.
  - d. Be subject to a TSCM Special Agent evaluation (Appendix).
  - e. Be identified, in writing, as eligible for certification examination by the board.

2-4. Certification Board Actions.

- a. Provide and maintain minutes of board meetings.
- b. Provide the 902d MI Gp a list of TSA approved for certification testing.
- c. Submit to the DCSOPS for approval those TSA recommended for certification and master status.

SECTION II. PROCEDURES

2-5. The CTSA Supervisor. The CTSA supervisor of an apprentice TSA will submit an evaluation of the TSA professional qualifications and progress through his commander to the TSCM Program Manager, USAINSCOM, ATTN: IAOPS-OP-OC, Ft Meade, MD 20755). Basis for the evaluation will be personal observation during performance of actual TSCM services. Each CTSA, who supervised the TSA, will submit a written evaluation of his observations in the format prescribed at Appendix.

2-6. The CTSA Commander. The commander will endorse all TSA evaluations and insure that such evaluations are forwarded to the INSCOM TSCM Program manager.

2-7. The TSA. The TSA will work under the supervision of a CTSA/MTSA for a period of six months. Upon completion of the probation period, favorable evaluation and certification board recommendation, he will undergo a written and practical examination to demonstrate an acceptable level of TSCM knowledge to qualify as a CTSA. An average grade of 70 on both the practical and written phase is required to successfully complete the examination. To successfully accomplish the written and practical examinations, a basic understanding of the following areas of instruction is required.

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- a. Radio frequency (RF) theory and application.
- b. Telephones and associated equipment.
- c. Intercommunications systems.
- d. Intrusion detection systems.
- e. Television signal components and propagation.
- f. Physical security.
- g. Clandestine surveillance equipment packages.
- h. Countersurveillance equipment packages.
- i. Acoustical security, including cover music systems.
- j. Knowledge of appropriate regulations (Director of Central Intelligence (DCI) procedural guides DIAM 50-3, and AR 381-14).

2-8. TSCM Certification Board. The board will convene, as required, to receive and review certification candidates' recommendations. Provide a list of those TSA eligible for examination to Counterintelligence Support Branch for examination scheduling and notify the DCSOPS for approval of board actions. The board will be appointed on orders by the DCSOPS. It will consist of a minimum of three, and a maximum of five MTSA, with the chairman being the INSCOM TSCM Program Manager.

2-9. 902d MI Group. The 902d MI Gp will coordinate with field TSCM elements for the establishment of dates and place for update training and the administration of the certification examination.

2-10. Master Certification. The award of master certification indicates the attainment of exceptional standards of a CTSA through recognized contributions which enhance the overall TSCM program.

- a. Recognizable contributions may include but are not limited to the following:

- (1) The discovery of a technical surveillance device, hazard, system and/or listening post. Such discovery must be attributed to the expertise of the CTSA.

- (2) The development of a method or technique which significantly enhances the abilities of the INSCOM TSCM effort.

- (3) The authorship of a concept which is of such positive magnitude that its impact will upgrade the overall TSCM program.

- b. A CTSA must have five years cumulative experience, two of which must immediately precede the award.

- c. All recommendations for Master TSA status will be submitted to the TSCM Program Manager.

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## APPENDIX

## TSCM SPECIAL AGENT EVALUATION

1. Purpose. The TSA evaluation IA Form 99-R is designed to provide a uniform yet flexible vehicle whereby evaluations will depict a level of professionalism required to meet the increasing demands of an expanding field. IA Form 99-R may be reproduced locally, image size 8 1/2 x 11.

2. Applicability. This form is to be used for all TSA and reinstatable CTSA.

3. Policy. All TSA undergoing a probationary period will be evaluated only by a CTSA or MTSA supervisor. An evaluation report will be rendered by each CTSA/MTSA who directly supervises the TSA in the conduct of TSCM support. A TSA will not be considered for certification testing without an evaluation.

4. Requirements. Evaluation reports will be completed and routed through the local commander for endorsement to the TSCM Program Manager immediately upon completion of the six month probation period.

5. Procedures. Type all entries unless otherwise stated.

a. Part I. To be filled out by SI. This information is essential for the management of TSA assets world-wide. Part Ia will be fully completed. Part Ib will be fully completed the first time the CTSA/MTSA completes the form and thereafter only name and changes are required.

b. Part II.

(1) Part IIa. State inclusive dates to depict length of supervision.

(2) Part IIb. Obscure nonappropriate statement.

(3) Part IIc. Form will be returned if details are not included for a non-recommendation. Use bond paper if continuation is necessary.

c. Part III. "X" appropriate response.

6. Disposition. Mail completed forms to the Commander, USAINSCOM, ATTN: IAOPS-OP-OC, Ft Meade, MD 20755. The TSCM Program Manager will provide a copy of the TSA evaluation to the Cdr, Security Support Battalion, 902d MI Group to be used as a training tool.



T S C M S P E C I A L A G E N T E V A L U A T I O N

I. The following information will be completed by the S1:

a. TSA IDENTIFICATION

NAME: \_\_\_\_\_

SSN: \_\_\_\_\_ 9 & C # \_\_\_\_\_

UNIT: \_\_\_\_\_

TDA: \_\_\_\_\_ Para & Line # Assigned \_\_\_\_\_

GRADE: \_\_\_\_\_ DOR: \_\_\_\_\_

DATE ASSIGNED: \_\_\_\_\_ DEROS: \_\_\_\_\_

b. CTSA IDENTIFICATION

NAME: \_\_\_\_\_ CTSA/MTSA #: \_\_\_\_\_

SSN: \_\_\_\_\_ B & C #: \_\_\_\_\_

UNIT: \_\_\_\_\_

TDA: \_\_\_\_\_ Para & Line # \_\_\_\_\_

GRADE: \_\_\_\_\_ DOR: \_\_\_\_\_

DATE ASSIGNED: \_\_\_\_\_

II. The following information will be completed by the CTSA:

a. HOW LONG DID YOU SUPERVISE TSA: \_\_\_\_\_

(NR of Surveys \_\_\_\_\_; Inspections \_\_\_\_\_; Monitors \_\_\_\_\_;  
Preconstruction \_\_\_\_\_.

b. I DO/DO NOT Recommend TSA for CERTIFICATION \_\_\_\_\_

c. EXPLAIN IN DETAIL A NON-RECOMMENDATION AND RECOMMEND CORRECTIVE ACTION

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### III. EVALUATION

	<u>ADEQUATE</u>	<u>NOT ADEQUATE</u>
1. RADIO FREQUENCY THEORY	_____	_____
2. RADIO FREQUENCY EQUIPMENT APPLICATION	_____	_____
3. TELEPHONY THEORY	_____	_____
4. TELEPHONY TEST EQUIPMENT APPLICATION	_____	_____
5. INTERCOMMUNICATION SYSTEMS THEORY AND OPERATION	_____	_____
6. INTRUSION DETECTION SYSTEMS THEORY	_____	_____
7. INSPECTION OF INTRUSION DETECTION SYSTEM	_____	_____
8. ACOUSTICAL SECURITY THEORY	_____	_____
9. ON-SITE CONDUCT	_____	_____
10. CONDUCT OF ENTRANCE/EXIT BRIEFING	_____	_____
11. KNOWLEDGE OF REGULATIONS	_____	_____
12. REPORT WRITING	_____	_____

SIGNATURE OF CTSA: \_\_\_\_\_

COMMANDER: \_\_\_\_\_  
(SIGNATURE BLOCK)

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The proponent for this regulation is the Deputy Chief of Staff, Operations. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms), to USAINSCOM, ATTN: LAOPS-OP, Ft Meade, MD 20755).

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